



Confidentiality Waiver

Under **New York Civil Practice Law § 4509**, "Library records, which contain names or other personally identifying details regarding the users of public, free association, school, college and university libraries and library systems of this state shall be confidential and shall not be disclosed except that such records may be disclosed to the extent necessary for the proper operation of such library and shall be disclosed upon request or consent of the user or pursuant to subpoena, court order or where otherwise required by statute."

Under New York State Law, if you are signing for a library card for someone under 18, the library is, under the above law, prohibited from revealing that minor's borrowed materials to you.

For library cardholders aged twelve (12) and over, the parent/guardian listed on the patron record is financially responsible for the items on the minor's card. However, in order to have access to the titles of items on the account or to pick up items on hold for the cardholder, the cardholder must authorize the disclosure of this information to the parent/guardian listed on the library card account.

I, (Print Cardholder Name) _____ waive my rights for confidentiality and grant permission for:

_____ to do the following:
(Print Name)

Request information about the items I currently have on loan or put on reserve

Pick up materials for me

Signed (Cardholder) _____

(Print Cardholder Name)

Date _____